



DEPARTMENT OF THE NAVY
COMMANDER NAVY REGION SOUTHWEST
937 NO. HARBOR DR.
SAN DIEGO, CA 92132-0058

IN REPLY REFER TO:

COMNAVREGSWINST 5400.2
N05
15 MAR 2001

COMNAVREGSW INSTRUCTION 5400.2

Subj: REGIONAL COORDINATION

Ref: (a) OPNAVINST 5400.24 (Series)
(b) CINCPACFLTINST 5400.12 (Series)
(c) CINCPACFLTINST 5450.74 (Series)
(d) CINCPACFLTINST 3440.1 (Series)
(e) COMNAVREGSWINST 3440.1 (Series)

Encl: (1) Regional Coordination Matters of Continuing Interest
to the Commander, Navy Region Southwest (CNRSW)

1. Purpose. To provide guidance for implementation of regional coordination responsibilities, and to assign Local Area Coordinator (LAC) responsibilities within the Commander, Navy Region Southwest (CNRSW) Area of Responsibility (AOR).

2. Cancellation. COMNAVBASESANDIEGOINST 5400.1 is hereby cancelled. This is a complete revision created to standardize policy and procedures.

3. Background

a. Reference (a) details the command principles of area coordination, which are further amplified by reference (b). Area coordination of shore activities is the responsibility of the Chief of Naval Operations (CNO) and is exercised through the chain of command. The Commander in Chief, U.S. Pacific Fleet (CINCPACFLT) has, by references (b) and (d), assigned regional coordination responsibilities for Navy shore activities in the southwestern geographic area encompassing all of California, Arizona and Nevada to CNRSW. As regional coordinator, CNRSW has overall coordination responsibility of the shore establishment, with the primary objective of ensuring that support to naval personnel, the fleet and shore activities is efficient, consistent, integrated, and coordinated.

b. Reference (c) assigns CNRSW as the Responsible Line Commander (RLC) for the following activities:

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- (1) Naval Medical Center, San Diego
- (2) Public Works Center, San Diego
- (3) Naval Dental Center, Southwest
- (4) Naval Hospital, Lemoore

4. Local Area Coordination (LAC) Responsibilities

a. CNRSW shall be responsible for all Navy commands and activities, including Naval Reserve Centers and Navy Recruiting Offices, and other local area coordination issues within San Diego County except Naval Weapon Station Seal Beach Det Fallbrook.

b. Per references (a) and (b), CNRSW hereby delegates LAC responsibilities for specific geographic localities within this region as follows:

(1) Commanding Officer, NAVWPNSTA Seal Beach is a LAC and responsible for all naval activities currently or formerly known as NAVWPNSTA Seal Beach, NASTA Corona, NAVWPNSTA Seal Beach Det Fallbrook, all Navy tenant commands located within these activities, and all Naval Reserve Centers, Navy Recruiting Offices, and other local area coordination issues within Los Angeles, Orange, Riverside, and San Bernardino counties in California.

(2) Commanding Officer, NAF El Centro is a LAC and responsible for all naval activities currently or formerly known as NAF El Centro, all Navy tenant commands located therein, and all Naval Reserve Centers, Navy Recruiting Offices, and other local area coordination issues within Imperial County, California and Arizona.

(3) Commanding Officer, NAVBASE Ventura County is a LAC and responsible for all naval activities currently or formerly known as NAS Point Mugu, CBC Port Hueneme, and NOLF San Nicolas Island, all Navy tenant commands located within these activities, and all Naval Reserve Centers, Navy Recruiting Offices, and other local area coordination issues within Santa Barbara and Ventura counties in California.

(4) Commanding Officer, NAS Lemoore is a LAC and responsible for all naval activities currently or formerly known as NAS Lemoore, all Navy tenant commands located therein, and all Naval Reserve Centers, Navy Recruiting Offices, and other local

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area coordination issues within Alpine, Fresno, Kings, Madera, Mariposa, Mono, Tulare, and western Kern counties in California. Western Kern county is defined as that area west of the Sierra Nevada Mountain range.

(5) Commanding Officer, NAWS China Lake is a LAC and responsible for all naval activities currently or formerly known as NAWS China Lake, all Navy tenant commands located therein, and all Naval Reserve Centers, Navy Recruiting Offices, and other local area coordination issues within Inyo and eastern Kern counties in California. Eastern Kern county is defined as that area east of the Sierra Nevada Mountain range to include Lake Isabella, Kernville, and Tehachapi.

(6) Superintendent, NAVPGSCOL Monterey is a LAC and responsible for all naval activities currently or formerly known as NAVPGSCOL Monterey, EFAWEST San Bruno, FLENUMMETOCEN Monterey, NAVCOMTELSTA San Diego Det Stockton, NAVWPNSTA Seal Beach Det Concord, all Navy tenant commands located within these activities, and all Naval Reserve Centers, Navy Recruiting Offices, and other local area coordination issues within Alameda, Amador, Calaveras, Contra Costa, Marin, Merced, Monterey, San Benito, San Francisco, San Joaquin, San Luis Obispo, San Mateo, Santa Clara, Santa Cruz, Stanislaus, and Tuolumne counties in California.

(7) Commanding Officer, NAS Fallon is a LAC and responsible for all naval activities currently or formerly known as NAS Fallon, all Navy tenant commands located therein, and all Naval Reserve Centers, Navy Recruiting Offices, and other local area coordination issues within the State of Nevada, and Butte, Colusa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, Shasta, Sierra, Siskiyou, Solano, Sonoma, Sutter, Tehama, Trinity, Yolo, and Yuba counties in California.

c. Local Area Coordinators are required to advise CNRSW of matters of interest involving its function as regional coordinator, and:

(1) Represent and act for the Secretary of the Navy and the CNO on such matters as may be assigned.

(2) Direct the efforts of shore activities to ensure coordinated area support and services to the operating forces of the Navy, and other naval activities and personnel as applicable.

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(3) Initiate action to effect process improvements and economies in naval complexes, including consolidation of common services.

(4) Act as emergency management Sub Regional Planning Agents (SRPAs) as specified in reference (e).

5. Military Justice/Legal Administration, and Officer Exercising General Court Martial Jurisdiction (OEGCMJ)

a. Per the Uniform Code of Military Justice, Manual for Courts-martial, JAGMAN, and numerous other statutes and legal directives setting forth various military legal processes, a key action and oversight official in military justice and other legal administration is the OEGCMJ.

b. The OEGCMJ is usually the first flag officer in the chain of command who, among other things, convenes and acts on general courts-martial, acts on nonjudicial punishment appeals, investigates and adjudicates complaints of wrongs, convenes and/or reviews boards of inquiry and some administrative discharges, acts as initial denial authority for requests under the Freedom of Information and Privacy Act, etc.

c. Navy-wide, the first flag officer (OEGCMJ) in a chain of command will often defer to an area/regional/local coordinator to provide some, or all, OEGCMJ functions. In San Diego, for example, currently, CNRSW convenes all general courts and boards of inquiry, although there are numerous other OEGCMJs in the area. Also, in San Diego, numerous other naval activities geographically separate from their parent OEGCMJ, with consent of their chain of command, look to CNRSW to perform many, or all, of their OEGCMJ functions.

d. To define how OEGCMJ functions will be provided within the CNRSW regional coordination AOR, the following general rules apply:

(1) In the San Diego area, CNRSW will continue, as requested, to convene all general courts-martial and boards of inquiry; and also, for other requesting Naval activities within the geographical areas of San Diego, Orange, Los Angeles, San Bernardino Riverside, and Imperial counties, CNRSW will provide these and various other OEGCMJ services as required.

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(2) CNRSW will serve as sole OEGCMJ for all subordinate CNRSW commands, no matter the geographic location within the AOR; except Commanding Officer, NAS Lemoore, who will serve as OEGCMJ for subordinate CNRSW activities and all other requesting naval activities within the geographical areas of Alpine, Butte, Colusa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, western Kern, Kings, Lake, Lassen, Madera, Mariposa, Mendocino, Modoc, Mono, Napa, Nevada, Placer, Plumas, Sacramento, Shasta, Sierra, Siskiyou, Sloano, Sonoma, Sutter, Tehama, Trinity, Tulare, Yolo, and Yuba counties in California; and all of Nevada and Arizona. Western Kern county is defined as that area west of the Sierra Nevada Mountain range.

(3) Commander, Naval Air Warfare Center Weapons Division (COMNAVAIRWARCENWPNDIV), China Lake, will serve as OEGCMJ for requesting naval activities within the geographical areas of Inyo, eastern Kern, Ventura, and Santa Barbara counties, California, except for CNRSW subordinate activities. Eastern Kern county is defined as that area east of the Sierra Nevada Mountain range to include Lake Isabella, Kernville, and Tehachapi.

(4) Superintendent, Naval Postgraduate School (NAVPGSCOL), Monterey, will serve as OEGCMJ for all requesting naval activities within the geographical areas of Alameda, Amador, Calaveras, Contra Costa, Marin, Merced, Monterey, San Benito, San Francisco, San Joaquin, San Luis Obispo, San Mateo, Santa Clara, Santa Cruz, Stanislaus, and Tuolumne counties, California, except CNRSW subordinate activities.

6. Area Coordination Tasking and Response

a. Area coordination is necessary to ensure a coordinated shore establishment for providing effective support to the fleet, to shore activities and to naval personnel ashore. As regional representative for SECNAV, CNO and CINCPACFLT, CNRSW will receive tasking on area coordination matters which may be passed on to any command in the region. This may not necessarily parallel tasking through the normal chain of command, and will generally be in the form of information gathering and/or reporting.

b. If parallel tasking is received through the chain of command, a single response will suffice. However, if this occurs, CNRSW shall be included as an info addressee on the response to the chain of command. Timely communication of actions taken to respond to a chain of command tasking will prevent duplicate or conflicting taskings from CNRSW, as

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regional coordinator. Providing efficient and cost effective shore support is the objective.

7. Emergency Management Program Evaluations. CNRSW is tasked to conduct emergency management program assessments in accordance with references (d) and (e).

8. Fitness Reports. Responsibility for submission of concurrent fitness reports, where appropriate by regional/local coordinators, will be published in a separate notice. Narrative fitness report inputs, when required, will be submitted to the regional/local coordinator 30 days prior to due date.

9. Action

a. LACs will provide updates to CNRSW on those matters of interest listed in enclosure (1) as circumstances dictate, or upon request. Additionally, LACs will:

(1) Advise CNRSW when significant issues, major discrepancies or unresolved problems exist within their local AOR. Telephone reports should be made expeditiously to the CNRSW Chief of Staff or the Staff Duty Officer with appropriate message reports as required. Of particular concern are matters that may attract local media interest. In the event this potential exists, voice reports to and liaison with the CNRSW Public Affairs Officer (PAO) would be required.

(2) Advise the Senior Officer Present Afloat (SOPA) San Diego of local conditions which could affect operating forces in port, and provide the CNRSW copies of pertinent correspondence/message traffic issued in that regard.

(3) Develop directives to reflect area coordination plans for their assigned geographical area, including assignment of responsibility to shore activities based on their technical and professional capability and mission.

b. All commands and activities within the CNRSW AOR shall consider local area coordination an ongoing program of reciprocal information exchange designed to bring appropriate attention, rapid resolution and timely assistance in matters of regional concern.


D. C. KENDALL
Acting

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Distribution:

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COMNAVAIRWARCENWPNDIV China Lake

NAF El Centro

NAS Fallon

NAS Lemoore

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NAVBASE Coronado

NAVBASE Point Loma

NAVBASE San Diego

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MARS Region 5

MCB Camp Pendleton

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**Regional Coordination Matters of Continuing Interest to the
Commander, Navy Region Southwest**

1. Medical, logistic, and technical support to naval activities, military personnel and their family members throughout the region.
2. Adequacy and effectiveness of host-tenant agreements, coordination of multiple activity facility planning and consolidation of common support services.
3. Administration of the human goals programs including upward mobility, human resources management, substance abuse, career motivation and professional growth.
4. Environmental programs and coordination including the following:
 - a. Navy On-Scene Coordinator (NOSC) oil and hazardous substance spill contingency planning and execution.
 - b. Navy Regional Environmental Coordinator (DON REC).
 - c. State REC for California, Arizona and Nevada.
 - d. DOD REC for EPA Region IX.
5. Navy personal readiness and support programs including the following:
 - a. Morale, Welfare and Recreation services.
 - b. Family, personal and community service centers.
 - c. Child Development Center and family home care.
 - d. Family advocacy program.
6. Public affairs programs and coordination, including information released to the media, and events of a public nature.
7. Community relations at the unit level to enhance the Navy's position as part of local communities. Examples include Restoration Advisory Boards, Adopt-a-School and Adopt-a-Ship sponsorship programs, speaker's bureau and meetings with local

Enclosure (1)

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governments, civic officials and civic organizations, and Youth Excellence programs.

8. Casualty assistance calls program.

9. Direct support self-help programs and coordinated use of Construction Battalion Units (Seabees) in support of maintenance of real property (MRP).

10. Physical security and emergency management, including planning and preparation for response to terrorist actions, both ashore and on waterfront areas. Drills and exercises conducted in support of physical security and emergency management/disaster preparedness, and Maritime Defense Zone contingency planning shall be reported by letter or message with appropriate lessons learned and plans of action and milestones identified. These include earthquakes and other natural disasters.

11. Events which could cause adverse publicity, such as fuel and hazardous waste spills, environmental matters, criminal conduct by service members, dependents, and retirees.

12. Coordination and adequacy of:

a. Religious activities and Chaplain Corps matters (senior regional chaplain).

b. Medical and dental services (Commanding Officer, Navy Medical Center and Commanding Officer, Naval Dental Center Southwest).

c. All Legal and legal assistance matters.

d. Commissary store and Navy exchanges (commanding officers of naval installations).

e. Berthing and dining facilities, postal support services and personnel support systems (commanding officers of installations and officers in charge of personnel support detachments).

f. Use, effectiveness and adequacy of Navy automated data processing systems, procedures and support.

g. Waterborne service craft and performance of service craft inspection teams (PSO San Diego).

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- h. Military Working Dog (MWD) Program.
- 13. Standards of uniforms and other matters bearing on discipline, efficiency, morale, and performance.
- 14. Update of master plans for military construction, major projects (pending or authorized), activity relocations, etc.
- 15. Productivity enhancements, beneficial suggestion programs. Award programs for productivity improvements.
- 16. Real property management issues including physical appearance, and maintenance and repair of activities.
- 17. Fraud, waste and abuse prevention, management of hot-line complaint investigations when directed by higher authority.
- 18. Use of naval reserve assets.
- 19. Dialogue and cooperative efforts between shore activities of other military services or federal, state and local government agencies and businesses.
- 20. Base Mobilization Plan/Logistics Support Mobilization Plan development and enhancement issues. Examples include military and civilian wartime mobilization manning, development of mobilization contingency contracts, naval reserve security and anti-terrorism component training and staffing, contingency communication plans, etc.
- 21. Service member involvement with civil criminal activities and local or area law enforcement/security activities, both in the United States and border area of Mexico.
- 22. Base closure issues and plans.

