



DEPARTMENT OF THE NAVY
COMMANDER NAVY REGION SOUTHWEST
937 NO. HARBOR DR.
SAN DIEGO, CA 92132-0058

IN REPLY REFER TO:

COMNAVREGSWINST 5300.4D
N93M
15 MAR 2004

COMNAVREGSW INSTRUCTION 5300.4D

Subj: REGIONAL AND LOCAL NAVY DRUG AND ALCOHOL ADVISORY
COUNCILS

Ref: (a) OPNAVINST 5350.4B
(b) COMPACFLTINST 5350.1

1. Purpose. To establish and designate representatives to the Commander, Navy Region Southwest (CNRSW) regional Navy Drug and Alcohol Advisory Council (NDAAC) and to direct the establishment of local councils at shore stations outside the immediate San Diego area.

2. Cancellation. COMNAVREGSWINST 5300.4C.

3. Background. CNRSW is Regional Coordinator for Southern California and Nevada. References (a) and (b) direct establishment of regional and local NDAACs to coordinate and monitor Alcohol and Drug Abuse programs.

4. Policy. Zero tolerance for illicit drug use and alcohol abuse is the policy of CNRSW. Commanding Officers are directed to deal firmly with all cases of illicit drug use and alcohol abuse. They shall take steps to process personnel for discharge, if appropriate, and to enroll others into existing programs designed to educate them about the dangers of abuse. Personnel who abuse alcohol shall be identified and given all possible assistance through remediation programs on a case-by-case basis. When personnel fail to progress, or when they repeatedly lapse back into unacceptable behavior patterns, appropriate recommendations shall be made for transfer and/or discharge.

5. Regional NDAAC Membership. The regional NDAAC shall consist of the following members as a minimum:

a. CNRSW Director of Programs, Military and Family Childcare Services.

b. Commanding Officer, Navy Drug Screening Laboratory, San Diego.

15 MAR 2004

c. Officer-in-Charge, Naval Education and Training Command Detachment, Drug and Alcohol Program Management Activity, San Diego.

d. Head, Substance Abuse Rehabilitation Program, Naval Medical Center, San Diego.

e. CNRSW Security Officer.

f. CNRSW Alcohol and Drug Control Officer (ADCO) Coordinator.

g. Commander, Naval Air Force, U.S. Pacific Fleet ADCO.

h. Commander, Naval Surface Force, U.S. Pacific Fleet ADCO.

i. Space and Naval Warfare Systems Center ADCO.

j. Director, CNRSW Fleet and Family Service Center.

k. Food and Beverage Manager, CNRSW MWR Department.

l. Prevention Specialist, PREVENT San Diego.

m. Representatives of NDAAC local councils, if available.

6. Local NDAAC Establishment and Membership. Local councils shall be established at the following shore stations: Naval Air Station Lemoore, Naval Air Warfare Center China Lake, Naval Base Ventura County, Naval Air Facility El Centro, Naval Weapons Station Seal Beach, Naval Postgraduate School, Monterey and Naval Air Station Fallon, NV. Local councils membership should include at least the following members:

a. Commanding Officer or designee (O-5 or above) (Chairperson).

b. Security Officer.

c. ADCO or Command Drug and Alcohol Program Advisor (as appropriate).

d. Director of Family Service Center.

e. Manager of MWR Food and Beverage.

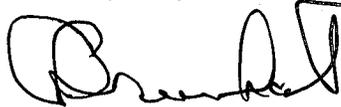
f. Other host and tenant command representatives per reference (a).

7. Meetings. The regional Navy Drug and Alcohol Program Coordinator will meet at the call of the Chairperson or at least quarterly, during the third month of each quarter. Local NDAACs will meet quarterly, at a time that allows forwarding of minutes and items of concern no later than 20 days prior to the regional NDAAC meeting. Minutes of local and regional council meetings shall be maintained per reference (a).

8. Responsibility. The NDAACs, at the regional and local levels, are responsible for analyzing the nature, extent, and effect of the local drug and alcohol abuse threat, including the availability of drug abuse paraphernalia. They will develop periodic threat assessments and a written plan to combat the alcohol and other drug abuse threat, including detection/deterrence, prevention, training, counseling/treatment, and liaison with other interested federal, state, and local agencies. The council chairperson will hold the current threat assessment for review during inspections and will make copies available to local commands.

9. Reports. Regional NDAAC meeting minutes shall be submitted quarterly by the CNRSW ADCO to COMPACFLT via the Assistant Chief of Staff for Community Support Services, the Chief of Staff and Commander per reference (b). Local NDAACs are required to submit meeting minutes and any other pertinent agenda items to the CNRSW ADCO no later than 20 days prior to the quarterly regional NDAAC meeting.

10. Point of Contact. CNRSW ADCO Program Coordinator, LCDR Kevin Bradshaw (N93MPR), at COMM (619) 556-9675 or DSN 526-9675.



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